DESCRIPTION OF POSITION
Develops and implements a youth ministry for St. Stephen’s congregation. This is a full-time, exempt position reporting directly to the Senior Pastor and administratively to the Staff-Parish Relations Committee. Responsibilities include directing and supporting our youth ministry and encouraging, modeling and executing the youth vision and mission as follows:

**Vision:** To Become the Hands, Feet and Heart of Jesus Christ

**Mission:** Celebrate God through fellowship
- Grow our faith together
- Build relationships here and beyond
- Impact the world for Christ

QUALIFICATIONS
A. Committed follower of Jesus Christ; familiar with and committed to the Methodist faith and practices.
B. Passionate about youth ministry with a resilient and persevering spirit.
C. Previous experience or involvement in youth ministry preferred.
D. Bachelor’s degree required; a Bachelor of Arts in Christian Education or Youth Ministry is preferred.
E. Strong interpersonal communication skills; relatable and able to communicate biblical and life lessons.
F. Self-directed team player who works well with others, is caring, inclusive and builds relationships with parents, youth and staff.
G. Proficient in use of technology and social media.

STUDENT MINISTRIES
A. Responsible for the UMYF (United Methodist Youth Fellowship) program.
B. Develops relationships with youth and their families.
C. Serves as a general resource and counselor to youth and their families in pastoral care matters.
D. Works with the leadership of Club 45 (our ministry for 4th and 5th graders) and College Ministries to facilitate smooth transition for youth between programs.

CONFIRMATION
A. Supervises the 6th Grade Confirmation program.
B. Recruits, trains and oversees the adult volunteers.
C. Guides and drives self-directed individual Confirmation programs for older youth (as needed).

CHRISTIAN EDUCATION
A. Plans and oversees all youth-related Sunday school classes/discipleship groups (6th-12th grade) in keeping with the vision and mission of a comprehensive youth ministry program.
B. Researches and implements new Christian education models, continually seeking ways to re-energize youth Christian education at St. Stephen, including the use of small groups, Bible studies and social media.

MISSIONS
A. Plans and oversees all youth-related mission work.
ADMINISTRATIVE
A. Communicates regularly with parents, youth and adult volunteers.
B. Maintains and supervises the use of the Youth Facility and the overall Student Ministries budget with support from the Program Secretary and Financial Administrator.
C. Regularly attends staff meetings and Council on Ministries meetings and other committees as necessary.
D. Ensures that all adult youth volunteers have complied with the St. Stephen UMC Safe Sanctuaries policy.

WORK SCHEDULE
A. Sunday morning worship and Sunday evening youth group attendance are required.
B. Must be willing to participate in weekend and/or week-long retreats.
C. Flexible scheduling will be necessary to support youth relationships and events, which will include appropriate availability during church office hours (8:30-4:30 M-F) with one weekday off to be coordinated with the Senior Pastor.