



PINEHURST

UNITED METHODIST CHURCH

Effective Date:
January 11, 2019

Contemporary Music Director

Pinehurst United Methodist Church
Pinehurst, North Carolina, United States

Date Posted: TBD
Categories: Music Ministry
Denominations: United Methodist Church
Size: 501 to 750
Job Type: Part Time

Our Goal: Pinehurst UMC is endeavoring to fill the position of music minister/director for both traditional and contemporary services with the person or persons that God is calling to serve.

Who We Are: Pinehurst UMC is alive and bustling with military families, retirees, and young students. Though diverse in backgrounds and beliefs, we're united in our warm welcome of visitors. We are a church vibrant in fellowship, growing deep and wide in faith.

Job Summary: Pinehurst United Methodist Church (PUMC) seeks a passionate, hard-working, dedicated person to serve as our Contemporary Music Director and Praise Leader. Responsibilities for this part-time position include: providing leadership and direction over our 9:40 am Sunday morning contemporary worship service ("Connections"), giving direction to and participating in the Connections Band, and developing our music ministries in conjunction with our traditional worship staff and lay team. Music is one of the hallmarks of our congregation and we support efforts to continually grow this ministry. Music is a tool for leading people to Christ, for strengthening our faith, for helping persons experience true worship, and for glorifying God.

Primary Responsibilities:

- Select and creatively plan music for the Connections worship service that will relate to the themes designated by the pastoral staff.
- Be familiar with resources available for previewing current contemporary music, songs and arrangements and be able to select appropriate songs for the congregation to sing. This would include maintaining and using the *Worship Team Website* and the Connections songs database.
- Recruit, audition and train members of the Connections Band. This includes professional and amateur/volunteer singers and musicians.

- Ensure that those participating in our contemporary music ministry are adequately prepared each week.
- Schedule and lead weekly Connections Band/Tech Team rehearsals.
- Find suitable replacement personnel for Connections Band when necessary.
- Provide for additional music and musicians for special contemporary programs throughout the year, including concerts and seasonal services.
- Submit a monthly report to the senior pastor and church board.
- Plan a yearly calendar and budget for the contemporary music ministry, monitor expenditures, and set goals for growth. Coordinate same with the traditional choir director.
- Manage and maintain the digital music library and church owned musical equipment associated with Connections services.
- Maintain licensing for copyrighted worship elements (music, video, streaming, etc.) used at Pinehurst United Methodist Church, and ensure that copyright issues are being handled in a timely and ethical manner.
- Maintaining interest and communications with other Contemporary Music personnel in the area.
- Oversee the personnel, operation and development of audio/visual ministry (including sound booth, tape duplication, developing audio/visual ministries) ensuring sound quality and accuracy.
- Provide articles or input for church newsletter.

Qualifications include:

- A high level of musical experience, talent, and education.
- Strong written and verbal communication skills.
- Strong leadership skills with experience/comfort in leading both professional and amateur/volunteer musicians.
- Being a strong lead singer and being performance proficient on keyboard or guitar.
- Being able to relate to and lead a multi-generational congregation in worship.
- Having an excellent knowledge of music theory, being a proficient reader and writer of music, being able to sight read, and being able to create lead sheets for the Connections Band.
- Possessing strong computer skills.
- Having a basic understanding of sound engineering and computer/visual worship software (*Planning Center, Pro-Presenter, Easy Worship, etc.*) enabling you also to direct members of the Tech Team.

Expectations include:

- A deeply committed Christian faith and genuine spirituality.
- Exemplify PUMC's values and uphold staff policies.
- A healthy self-care routine in order to lead from spiritual abundance.
- Openness to continuing growth and education to avoid stagnation.
- The ability to recruit, train, support, and supervise leaders and volunteers to meet the program requirements of the church.
- The ability and desire to work as a team player supporting and encouraging other staff members.

- Ability to lead by consensus, hearing everyone, and then making appropriate decisions.
- A humble spirit willing to put the goals of the church ahead of individual ministry goals.
- Demonstrates the potential for a strong working relationship with the Senior Pastor and other church leadership.
- A hard-working and dependable self-starter with excellent organizational skills, making optimal use of everyone's time, including their own.
- The ability to communicate and work effectively with children, youth and adults, with energy and enthusiasm.

For more information on our church community visit us at www.pinehurstumc.org

To apply please email resume and cover letter to pumc@pinehurstumc.org