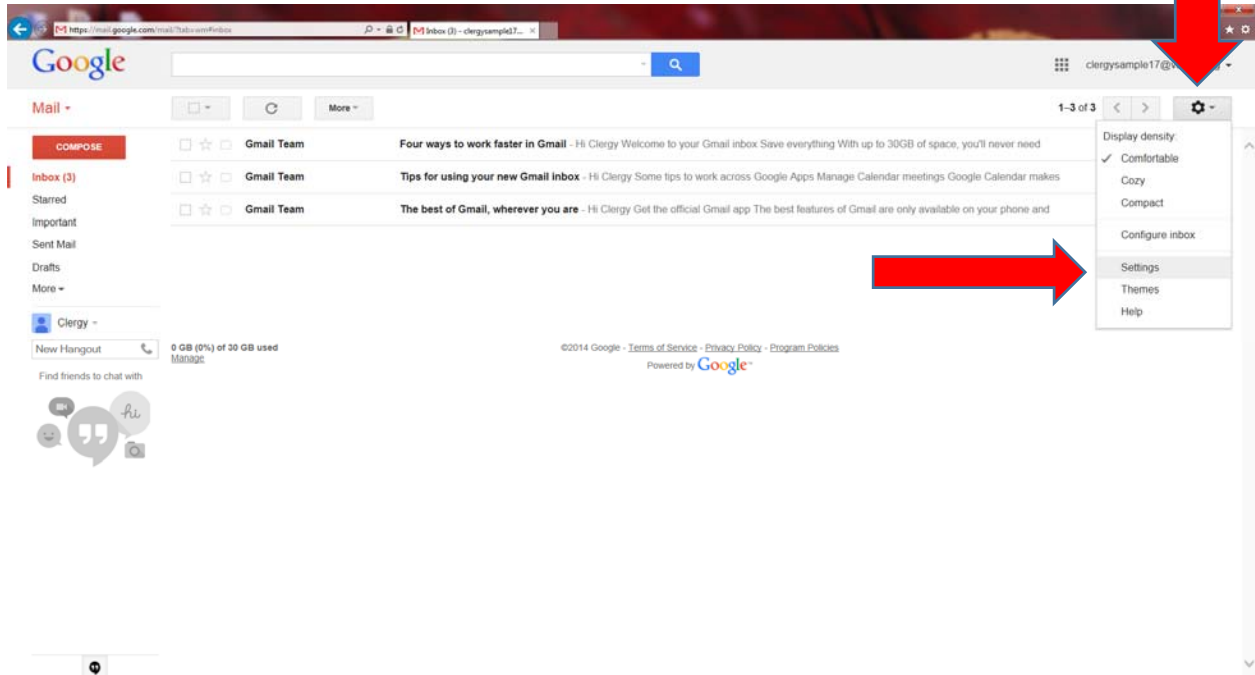


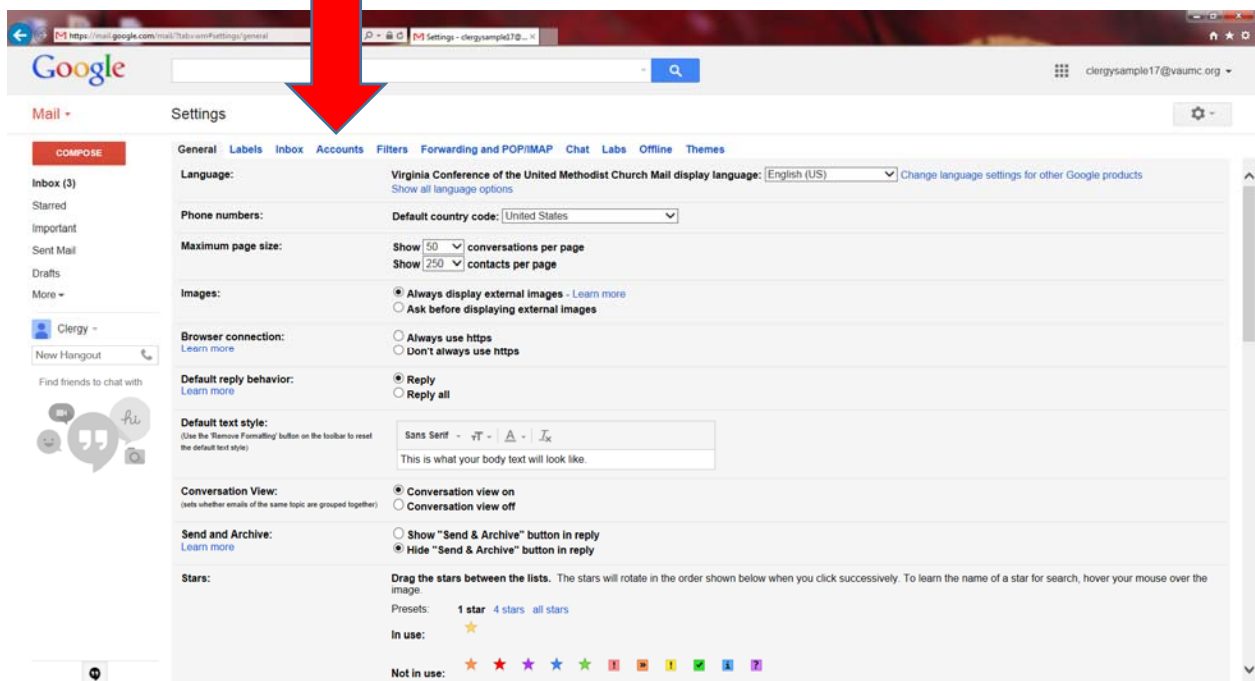
How to Change Your Password at Anytime

Click the **Gears Icon Button**

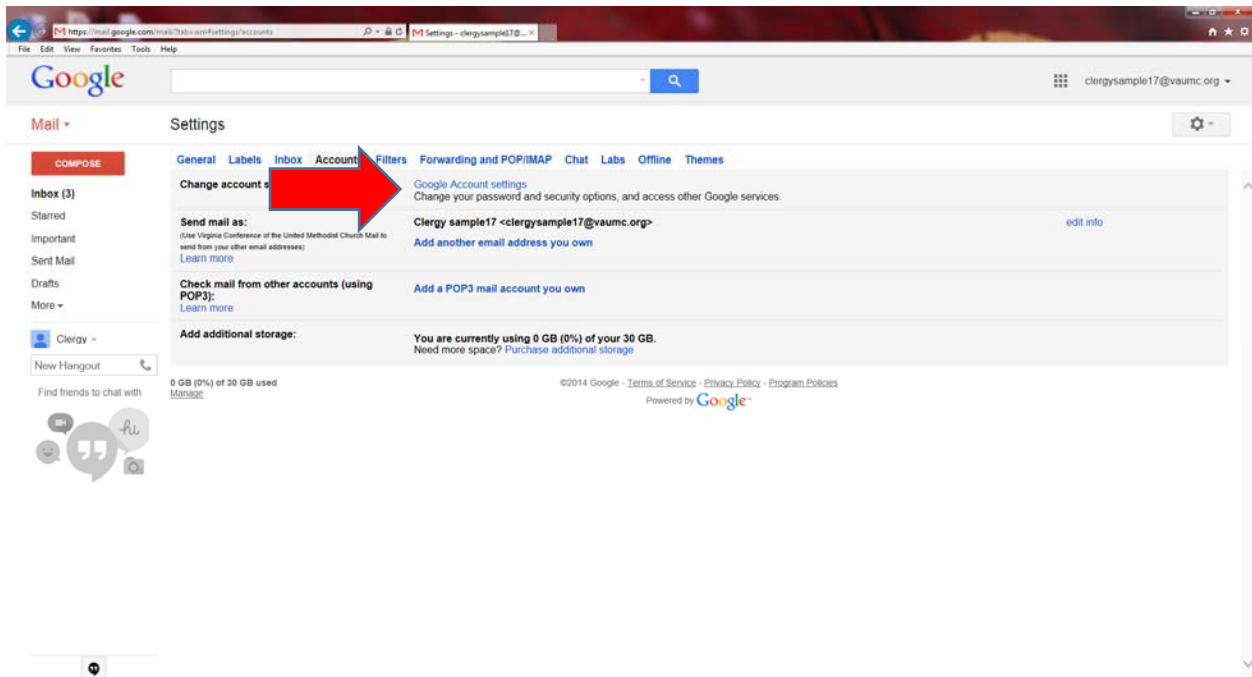
Then click **“Settings”**



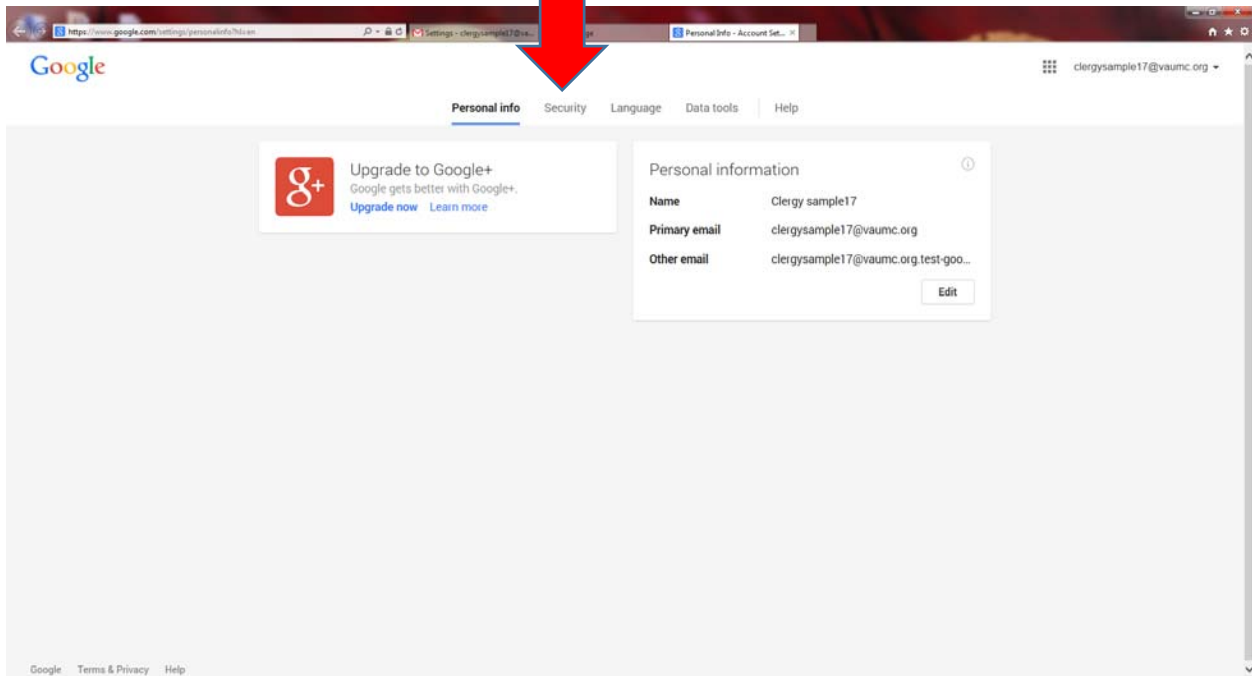
Click the **“Accounts” Tab**



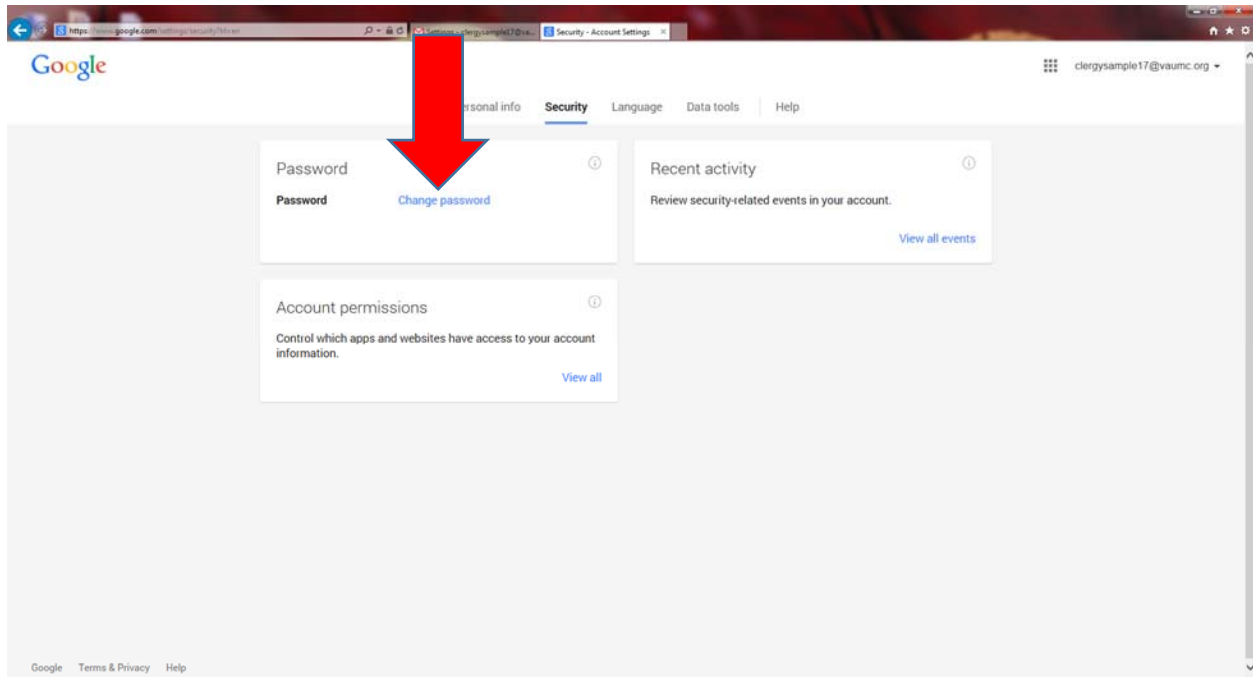
Click the **“Google Account Settings”** link



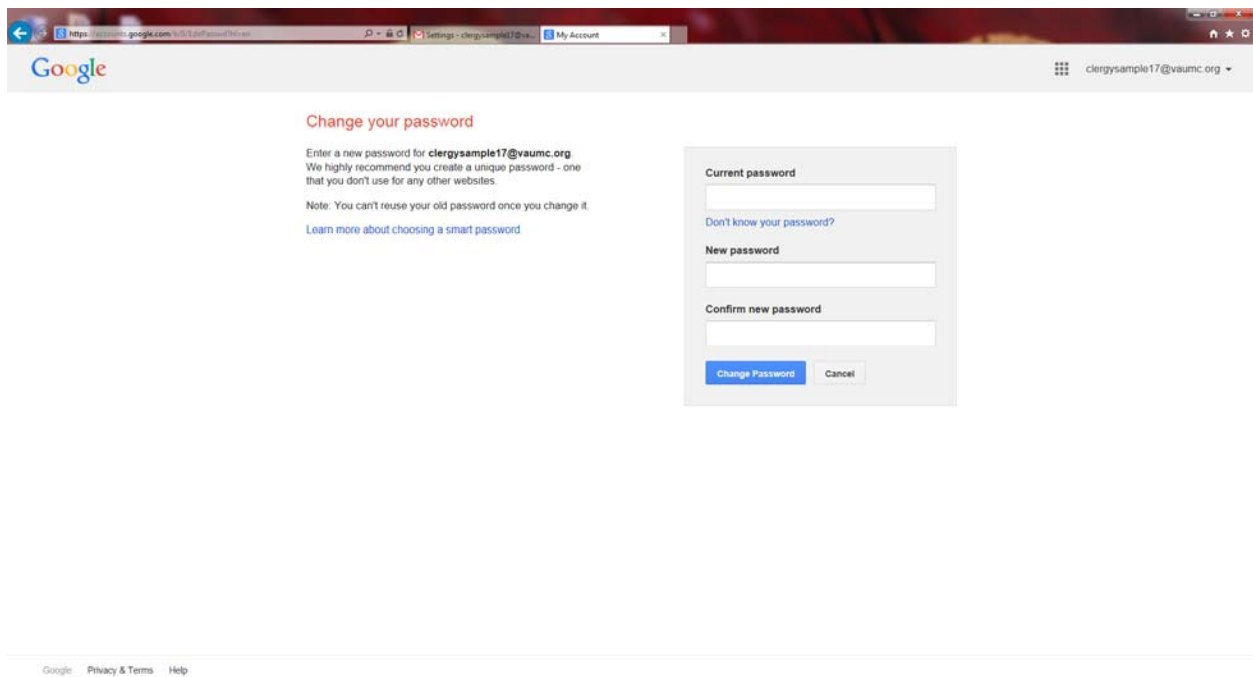
Click the **Security** Tab



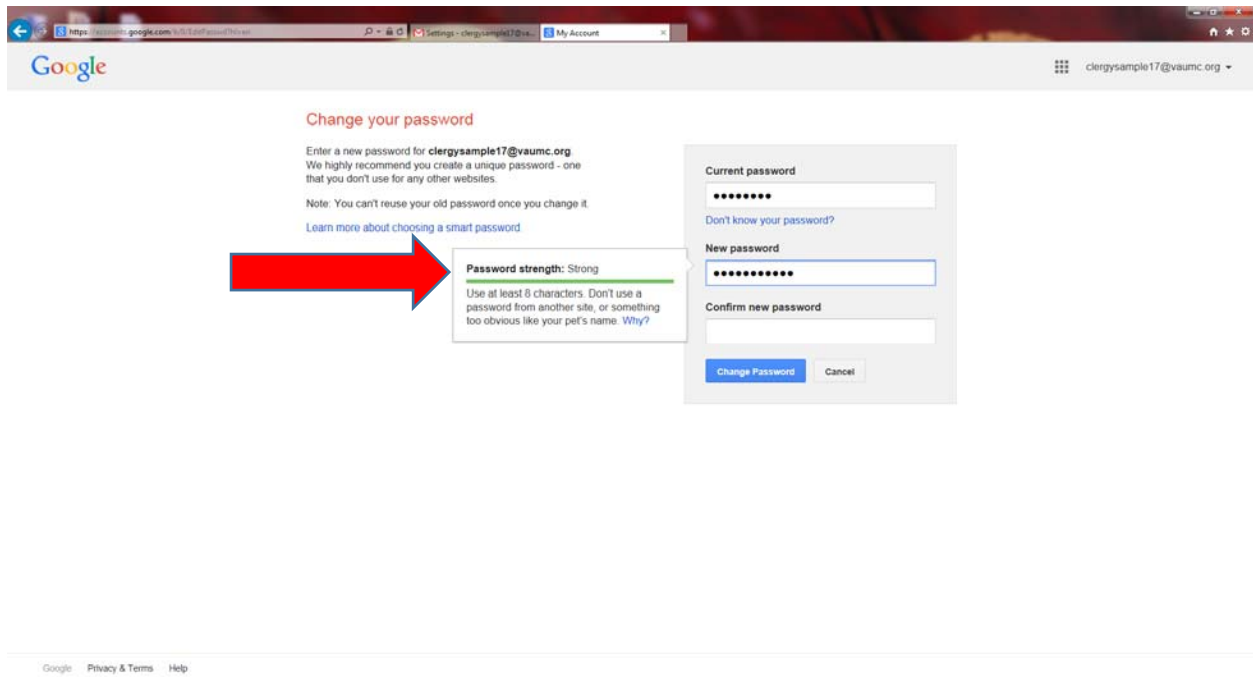
Click the **Change Password** link



Enter your **current password** and fill in your **new password twice** and hit **Change Password**



Your New password must be at least 8 characters and as Strong as possible



You have manually changed your password.

For a **password reset**, please contact your District Office for assistance.

For all other issues, please contact Dwight Bragg at the Conference Center Help Desk 804-521-1118.